

General Information

Venue Access

Nagoya Congress Center (名古屋国際会議場)

Address: 1-1, Atsuta-nishimachi, Atsuta-ku, Nagoya 456-0036

The Nagoya Congress Center is located about 5 km south-southeast of the center of the City of Nagoya.

The Congress venue is only a 5-minute walk from the subway stations "Nishitakakura (西高蔵)" of the Meijo-line (名城線), "Hibino (日比野)" of the Meiko-line (名港線), and a 20-minute walk from "Kanayama (金山)" station.

There is no free transportation service by the LOC. You will therefore have to join the Congress Center by your own means.

Venue:

The Nagoya Congress Center is composed of 4 buildings, named Buildings 1 to 4, connected by circular aisles.

The Congress Center opens at 8:30 and closes at 21:30 during the congress period.

Registration Desk:

The Registration Desk will be located in the lobby (2F) of the Century Hall of the Building 1 and will be open during the following hours:

Sunday, 26 July, 15:00–20:00

Monday, 27 July, 08:00–10:00**, 12:30–19:00

the lobby (1F) of the Building 2 and will be open during the following hours:

Tuesday, 28 July, 08:30–18:00

Wednesday, 29 July, 08:30–18:00

Friday, 31 July, 08:30–18:00

Saturday, 1 August, 08:30–18:00

Sunday, 2 August, 08:30–14:00

Please bring along the printed QR code or have it ready in your smartphone/iPad/tablet PC.

The QR code will be sent to registered participants. Please show it at the registration desk.

The Registration Desk and session rooms are closed on 30 July.

** Only for pre-registered persons of the Opening Ceremony

Opening Ceremony and registration on 27 July.

Please note that all gates of the Congress Center will be closed from 09:30 to 12:30 on 27 July during the Opening Ceremony. Only participants pre-registered for the Opening Ceremony can join the ceremony. For those who have registered for the Opening Ceremony, please make sure you bring along your photo-identification (e.g. passport, ID card), and present it at the security gate of the venue, Nagoya Congress Center. Please come to the gate from 08:00 to 09:30. More details of the Opening Ceremony are announced at the Congress web page.

The main entrance gate (2F, Building 1) will be closed throughout the morning on 27 July and will only be open after 12:30. The pre-registration of the Opening Ceremony was closed on 10 July.

Programs

1) Plenary Lectures

Plenary Lectures are held at the Century Hall (Building 1) on Monday 27 July (15:20–16:40: 3 lectures), and at the Shirotori Hall (1st Floor, Building 4) on Wednesday 29 July (15:50–16:40: 2 lectures), Friday 31 July (15:50–16:20: 2 lectures), and Sunday 2 August (14:00–14:50: 2 lectures).

2) Oral Sessions

There are 3 slots of oral sessions (AM1, AM2, PM) every day, excepting Monday 27 July and Sunday 2 August. There are no oral sessions on 30 July.

AM1: 9:00–10:50, AM2: 11:10–13:00, PM: 17:00–18:50.

3) Poster Sessions

Poster sessions are held at the Event Hall (1st Floor, Building 1) on Tuesday 28 July, Wednesday 29 July, Friday 31 July and Saturday 1 August. There are no poster sessions on 27 July, 30 July and 2 August.

Poster presentation time is from 9:00 to 20:00 with the core time from 14:00–15:30 each day.

4) Future Earth Session

The Future Earth Session is held at the Shirotori Hall (1st Floor, Building 4) from 15:30–16:50 on Tuesday 28 July.

5) Mid-Congress day, Thursday July 30

Only mid-Congress excursions are held on Thursday July 30. All oral session rooms and exhibition room are closed.

“Guidelines for presenters” & “Program volume”

Both are available from the Congress website: <http://inqua2015.jp>

Events

1) Ice Breaker

Date: Sunday 26 July

Time: 16:00–20:00

Location: Cafeteria Cascade (1st basement floor, Building 3).

Style: Standing style with snacks

Beverage Tickets attached with the nametag are available for drinks.

2) Welcome Function

Date: Monday 27 July

Time: 19:00–20:30

Location: Shirotori Hall (1st floor, Building 4).

Style: Standing style with snacks

Content: Welcome address from the Mayor of the City of Nagoya, Japanese Drum performance.

Beverage Tickets attached with the nametag are available for drinks.

3) Congress Dinner (only for those who have registered in advance)

Date: Saturday 1 August

Time: 19:30–22:00

Location: Sapporo Lion Kouyouen (Beer Restaurant).

Style: Seating, Barbeque and Buffet

Please come to the main entrance gate of the Congress Center at 19:00. Please remember to bring with you your Dinner Ticket.

4) Farewell Function

Date: Sunday 2 August

Time: 17:00–18:00

Location: Cafeteria Cascade (1st basement floor, Building 3).

Style: Standing style with snacks

Business Meetings

Business meetings of the INQUA Commission and other project groups will be held at lunch time (13:00–14:00) and in the evening after the Oral Sessions (19:00–20:30). Please see more details in the program volume.

Foods / Drinks

Lunch boxes are distributed at the Lobbies located on the 3rd and 4th floors of Building 1 and 1st, 2nd and 3rd floors of Building 2.

Daily Lunch Tickets, which are printed together with your name card, are required to receive a lunch box.

Lunch boxes for vegetarians are prepared near the LOC office on the 1st floor of the Building 2.

Restaurants and cafeterias in the Congress Center are open everyday. However lunch tickets provided to delegates cannot be used in these restaurants. You must therefore pay if you have lunch there.

There are a few restaurants and food shops outside the Congress Center and near subway stations.

Coffee/tea will be served during coffee breaks in the morning (10:50–11:10) on the floors near the oral session rooms and afternoon (15:00–15:50) in the Event Hall.

Bottled water will be served near the oral session rooms and in the poster session room.

Badges

Badges must be worn for access to ALL activities. There is a JY 1,000 replacement fee for lost or forgotten badges. Accompanying persons are also required to wear their badges.

Tickets

Delegates will receive all pre-booked tickets at the registration except for excursions. These will be provided together with the nametag. Tickets are required for lunches, the Congress Dinner and beverages during the Icebreaker and Welcome Function.

Wifi and Internet Access

Free wifi is available in public spaces (lobbies) in the Congress Center. Internet access is also available from computers at the lobby of the 1st floor of Building 2. The building is open from 9:00 to 21:00.

Childcare (This service requires pre-registration)

Childcare service is available from 9:00–19:00 at Room 211 (1st floor, Building 2) next to the LOC office (room 212). This service will be provided by a childcare company.

First Aid and Emergency Services

If you have any health problems, please come to the LOC office (room 212, 1st floor, Building 2). Summer in Nagoya is extremely humid and hot. Please take precautions against heat strokes by wearing appropriate clothing and drinking water often.

No Smoking Policy

Delegates should be aware that the Nagoya Congress Center is a non-smoking facility. Permitted smoking areas are available only in limited areas outside of the Congress Center.

Tour Desk

A travel agent, JTB-GMT will propose and organize trips around Nagoya and other areas at the tour desk near the LOC office (room 212, 1st floor, Building 2).

You can enquire about excursions at this tour desk, too.

Guide for Nagoya

There are guides from the Nagoya Convention and Visitors Bureau near the LOC office (room 212, 1st floor, Building 2). They will help you to seek restaurants, shopping stores, and sightseeing spots in Nagoya.

ATM, Money Exchange, and Post service

ATMs, money exchange and postal services are not available in the Congress Center. ATMs are available at most convenience stores (e.g. Seven-Eleven, Lawson, Family Mart), banks, post offices, large hotels, and shopping malls/centers. Banks are open from 9:00 to 15:00 from Monday to Friday. Credit cards are not accepted in all restaurants and shops. It is recommended to have cash with you. Money exchange is only available at banks and big hotels. However it is highly recommended to exchange money at banks or exchange bureaus in the airports when you arrive in Japan.

Electricity

The electricity supply is 110 volts and 60 Hz. The connection for appliances/plugs is Type A: two parallel blades without a wider blade for ground. It is not possible to insert a US type A plug with a wider blade.

Congress Office (LOC)

Room 212 (1st floor, Building 2)

E-mail: inqua2015@jtbcom.co.jp